

**TOWNSHIP OF WARREN
RESOLUTION NO. 2023-139
AWARD OF PROFESSIONAL SERVICE CONTRACT
ZONING OFFICER - JOHN T. CHADWICK, IV**

WHEREAS, there exists a need for professional services of a Zoning Officer for the Township of Warren; and

WHEREAS, John T. Chadwick was appointed Zoning Officer for 2023 by Resolution 2023-005; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, specifically N.J.S.A. 40A:11-5 permits the award of professional services without public advertisement as defined in N.J.S.A. 19:44A-20.7 or competitive bidding, pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, John T. Chadwick, IV has completed and submitted a Business Entity Disclosure Certification which certifies that John T. Chadwick, IV has not made any reportable contributions to a political or candidate committee or to the Township Committee of the Township of Warren in the previous year, and that the contract will prohibit John T. Chadwick, IV from making any reportable contributions through the term of the contract, pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

WHEREAS, this contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

WHEREAS, the Township Committee believes that it is in the best interest of the Township to enter into an Agreement with John T. Chadwick, IV for professional services of Zoning Officer for the Township.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Warren, County of Somerset, and State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an Agreement with John T. Chadwick, IV, PP, for performing services of Zoning Officer for the Township of Warren for the calendar year 2023.
2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law, more specifically N.J.S.A. 40A:11-5, which permits such work to be performed without advertising for bids.
3. A Certificate showing the availability of funds for the contract authorized hereby has been provided by the Chief Financial Officer and is made a part hereof, indicating that the appropriation for the within expenditure is charged to Account No. 3-01-21-186-6102 and 3-01-21-186-6111.
4. The amount of this contract shall not exceed \$45,000.00 unless approved by the Township Committee and additionally, a monthly invoice of \$1,600 for the presence of one day per week in the Township offices, and \$135.00 per hour for inspections and work performed other than doing onsite office hours.
5. The Business Entity Disclosure Certification and the Determination of Value shall be placed on file with the Township Clerk.
6. A notice of this action shall be printed in the official newspapers required by law within ten (10) days of its passage.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
X		CROSON	X			
		LONTAI	X			
	X	SORDILLO	X			
		LAZO				X
		DINARDO	X			

CERTIFICATION

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on MAY 18, 2023.

Cathy Reese, RMC
Township Clerk

CHIEF FINANCIAL OFFICER'S CERTIFICATION

I, Karen DeNave, Chief Financial Officer of the Township of Warren, hereby certify that adequate funds are available for the above referenced purchase. Monies are available in Account Nos. 3-01-21-186-6102 and 3-01-21-186-6111.

Dated: May 19, 2023

Karen DeNave
Chief Financial Officer