

Warren Township Volunteer Fire Department
Chief's Officers' Meeting
October 7, 2020 Minutes

Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News and Echoes Sentinel as required by the Open Public Meeting Act

Present: Chief Mitchell & Linda Palumbo

<u>Mt. Bethel Fire Co.</u>	<u>Mt. Horeb Fire Co.</u>	<u>Community Fire Co.</u>	<u>Washington Valley Fire .</u>
M. Russo	D. Dante	B. Gaiser	V. Truglio
B. Burkhardt			

<u>Police Dept</u>	<u>Fire Police</u>
Sgt. J. Cohen & Karen	K. Dalton

Police Report: PD will be attending an event this weekend. Somerset Hills Hotel should be opening in the next few weeks.

Reports of Officers

Equipment Readiness (Vito Truglio)

Company Equipment Checks: no report

Consumables: will coordinate a list

Equipment Inventory / Asset Tagging (progress report): Saw blades and flashlights delivered to each firehouse. SCBA packs flow tested and will coordinate with Megan.

Equipment checks should be sent to Megan. Jim DeVizio suggested marking the bottles with id markers since they get mixed up sometimes. Chief suggested 4 reflective colored stickers so 1 color for each firehouse.

Drills / Training (Derek Reedman):

Driver Qualification Status: no report

Fit Testing (and Train the Trainer progress): no report

Department Drill schedule: October 25 from 8-4pm Fire Police class at Mt. Bethel & open to junior members too. Kathy Dalton will reach out to Jane Asch to inform the CERT members. PD will spread the word too.

Operations (Mark Russo): working on accountability tags with Megan

If you need CPR training (need every 2 years), please email Derek Reedman so he can schedule the dates.

Reporting (Aram Kachidurian)

Monthly and YTD activity report (need crew response stats):

Vehicle response for September 27 calls, 19 false alarms, 7 delayed response calls

Engine 2 - 3 calls with 1 crew	Tower 61 - 2 calls with 1 crew
Engine 3 - 3 calls with 3 crew	Tanker 61-3 0 call with 0 crew
Engine 4 - 4 calls with 1 crew	Tanker 61-4 0 call with 0 crew
Ladder 61 - 8 calls with 5 crew	Rescue 61 - 2 calls with 1 crew

County Credentialing: no report

Vehicle Maintenance (Charlie Boschen): bucket leveling issue with the Tower is corrected and annual maintenance to start soon.

Fire Prevention Education / Public Events (Dave Dante) October 23 at Mt. Horeb, October 26 (D. Dante will be helping), October 27 & October 29. D. Dante will email the schedule.

Hydrant Status Report: all the high risk hydrants (approx 50 hydrants) are marked with a flags except for one. Red flag means underperformed, Orange is 500-1,000 gpm, Green 1,000-1,500 gpm. None of these hydrants are adequate for a home in Warren. If anyone sees a hydrant that is obstructed, please email Mark Russo and he will email Doug Buro to handle.

Fire Inspector / Fire Prevention (Al Shjarback): Condos in Dewey Meadows are being constructed now which is a 4 story structure and 2 hydrants are very close to the building. The Villas submitted their permits for roads.

Radios / Communications (Brian Burkhardt) spoke to Wireless Communications about APX radio program update and they have all the info they needed and radios should be in service next week. Waiting on speaker microphone update.

Battery Status ordered a few batteries for stock
Company used radio purchase status

Safety (Dave Dante): no report

Chief Items:

Compensation /Incentive Plan: the total funds allotted to 1-response and 2-crew staffing will remain at the same amount this year as it was last year and no changes in the process/formula will be applied.

A new element was partially funded in the year 2020 budget and thus we will implement the 3-command as a third element of the compensation program this year. This element will apply only to incidents that are fully documented and the report approved for NFIRS submission by the last day in October of 2020. If the person completing the documentation is the same person that commanded the response, the individual will be qualified for this 3rd element of the compensation model.

A word of caution – if you receive credit for an incident command response, you are then held fully accountable for the accuracy of the report you filed. Therefore, it is extremely important that you ensure the report represents EXACTLY what transpired on the call and that the report accurately represents the responders present. If a member adds their name falsely to the call and you then approve the report, you will be

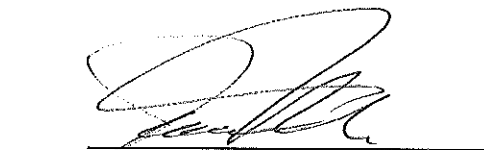
responsible for the fraudulent attendance. I strongly encourage you to ensure that any call you command and report on must be accurately reflected in the run sheet. The run tally work will be done this year by the Department Reporting Officer – Aram Kachidurian and the Chief will review and approve. The final tally and allocation of credits will be shared with the Board of Fire Chiefs before any distributions are requested.

The Chief, as always, will not be eligible for any of the compensation program distributions including the new command element.

In late 2020, we plan to add a modest % modifier to the response incentive allocation in 2021. This will be designed to motivate members to obtain training that serves the department's urgent needs. RIT, NJ Hazmat Technician, Water/Ice Rescue Technician (full NFPA compliance) and High Angle Rescue Technician (full NFPA compliance) are the targeted skill categories. If you currently have specialty training in 2020 and documented it/ NFPA compliant for 2021.

Meeting adjourned at 8:03pm


Linda Palumbo


Chief Mitchell