

# Warren Township Volunteer Fire Department

February 5, 2020 Minutes

## Chief's Officers' Meeting

Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News and Echoes Sentinel as required by the Open Public Meeting Act

Present: Chief Mitchell & Linda Palumbo

Mt. Bethel Fire Co.   Mt. Horeb Fire Co.   Community Fire Co.   Washington Valley Fire Co.

D. Reedman

D. Dante

A. Kachidurian

C. Boschen

B. Burkhardt

### Police Dept

Sgt. J. Cohen, Dispatcher A. Leibold

**Police Report:** Great job to the FD for the start of the year. Thank you to the FD for their assistance at the major Bound Brook fire.

### **Reports of Officers**

#### **Equipment Readiness (unassigned)**

Company Equipment Checks: no report

Consumables: will coordinate a list

Equipment Inventory / Asset Tagging (progress report):no report

Who's Responding App

#### **Drills / Training (Derek Reedman):**

Driver Qualification Status: no report

Fit Testing (and Train the Trainer progress): no report

Department Drill: fourth Wednesday of the month

#### **Reporting (Aram Kachidurian)**

Monthly and YTD activity report (need crew response stats):

Vehicle response for January: 58 calls

Engine 2 - 16 calls with 1 crew

Tower 61 - 4 calls with 0 crew

Engine 3 - 30 calls with 12 crew

Tanker 61-3 - 1 call with 0 crew

Engine 4 - 3 calls with 1 crew

Tanker 61-4 4 call with 1 crew

Ladder 61 - 38 calls with 23 crew

Rescue 61 - 2 calls with 1 crew

Fire calls needs to be submitted to the state within 15 days so Aram would like to close them out within 5 days. Members have been emailed to close out the November & December 2019.

#### **Operations (Mark Russo)**

County Credentialing: It is picking up and moving forward in the near future since they will be scanning cards or taking names at all M/A incidents. All of our members need to complete or the whole rig will be sent home.

Reports need to filled out using the drop down tabs not manually entering the street names and such. Members need to stop falsifying Official documents immediately.

## **Operations continued**

**Incidents & Administration:** 1st qualified person needs to take command on arrival of an active incident. If a change accrues command must notify it over the air for everyone to hear.

Thoughts on an after the fire incident flyer? This would be distributed to the homeowner to assist in helping guide them with the next steps during this time of need.

Thoughts on Automatic Fire Incident Dispatching.

Apparatus Labeling and Radio Call signs for Officers and Apparatus.

Somerset County Fire Chiefs Association Membership Application.

**Training:** I recommend all Officers need to take more yearly training.

2 class fliers attached (RSVP to AC Russo for the First Due Size Up Class)

NJ weekend May 2-3, 2020 @ the National Fire Academy.

29 Fire will be holding an instructor 1 class in march. Let me know if interested.

Morris Cty new classes are: Advance RIT & High Rise, Low Rise Command and Control class in May.

Dept Drills, the first 5 mins of the drill should be spent on reviewing an SOP/SOG by someone not just an officer so we can review all SOP/SOG to familiarize ourselves. I will head this for Feb 26 drill.

**Mutual Aid:** Mutual Aid response - Only the vehicle requested out of town should respond. 5 Alarm Plan info should be coming out soon. I would like to discuss with officers for input prior to final draft to the county is submitted.

Members while operating on scene at M/A incidents represent Warren Twp Fire Dept. Act professional because someone is always watching.

FD dinner- awards and what type? Firefighter of the Year? Did the invites go out yet?

**Vehicle Maintenance (Charlie Boschen):** any issues with your vehicles, please email Doug Boro and cc C. Boschen.

## **Fire Prevention Education / Public Events (Dave Dante)**

Hydrant Status Report: no report

Fire Prevention Planning: no report

Bonfire went well and very well attended except for the Brush unit plug blowing out.

**Fire Inspector / Fire Prevention (Al Shjarback):** no report

## **Radios / Communications (Brian Burkhardt)**

Battery Status: pager batteries were ordered

Radio Inventory: snow plow for the Fire Police pickup was denied. So the FD would like to give 2 radios to give to DPW so they can listen and then plow when needed.

Radio survey: no report

Pager Survey: any charging stations?

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**Safety (Dave Dante):**

Traffic safety policy review progress: C. Boschen will check with M. Dalton

Rehab trailer: no report

Overhaul meters: had funds leftover at the end of the year so CO & Hydrogen Cyanide (HCN) 2 meters were purchased so we know when these chemicals are present. These toxics put a huge stress on your body such as heart attacks.

**Chief Items:**

Apparatus Replacement

Cancer Prevention: obtained 1 particular filtering hood

Radio Replacement

Preplanning

Technical Rescue: last year Chief Mitchell asked for feedback from Washington Valley rope rescue capability

Purchasing: Chief Mitchell would like a gear washer installed at Mt. Horeb.


New SOG presented Overhaul and Post Incident Procedure (Draft) adoption in April.

M. Russo is proposing name apparatus and labeling, change call signs (Car 61-2, car 61-3), Fire Marshal change to FM 20.

C. Young is willing to update the PowerPoint.

Meeting adjourned at 8pm

  
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Linda Palumbo

  
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Chief Mitchell