

July 15, 2010

*From the Office of:  
Mayor Victor J. Sordillo*

Dear Warren Township Taxpayer:

The Township Committee strives to operate the Township as a business. In an effort to streamline the tax collection process, the Township has entered into a contract with Skylands Bank (Fulton Financial Corporation) to receive tax collection payments through a **lock box program**.

**Effective with 2010 third quarter tax payments, your tax payment will be received by Skylands Bank (Fulton Financial Corporation) and checks will be deposited into the lock box within 24 hours of their receipt.** Furthermore, the critical information available on a tax stub will be forwarded to the Warren Township Tax Collector through electronic means and then logged into the Township's tax collection database. It is the goal of this program to ensure timely posting of payments in a cost effective manner utilizing the most efficient technology available.

The success of this program and its benefits to all of us as taxpayers depends on your cooperation and assistance. **Your cooperation is vital. This program will commence with the tax bill included in this envelope.**

The steps outlined on the **attached sheet** will provide for the efficient operation and implementation of this program. *If you have any questions concerning this new program, please do not hesitate to contact the Township Administrator's office via email inquiries only to: Lori Sullivan at: [lsullivan@warrentboe.org](mailto:lsullivan@warrentboe.org).*

Thank you for your cooperation in our efforts to reduce costs and improve our procedures. We hope this program is a benefit to all of our taxpayers in Warren Township.

Sincerely,

Mayor Victor J. Sordillo

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enclosures